

MINUTES

Chatswood West Ward Progress Association Meeting
Dougherty Centre, 7 Victor St, Chatswood
August 2020

RESULTS OF SURVEY – MEETING MODE PREFERENCE

Less than 25% of respondents were in favour of Face-to-Face meetings at the Dougherty Centre. Overall 55% favoured ZOOM with 45% nominating email.'

We will continue with an email meeting until we can organise a ZOOM meeting.

Acknowledgement to country: "We wish to acknowledge the traditional custodians of these lands on which we gather and show our respect to their elders past and present".

Declarations of interest: Nil.

Members Present: Eleven by email response.

Apologies: Not applicable.

Items requested by members: Nil

Late items from the Secretary/Committee: Nil

Matters for General Business from members? Nil.

It was moved and adopted that the July 2020 Minutes and Treasurer's reports be accepted. Moved: Secretary. **Seconded:** Treasurer.

Positions vacant: it was moved and adopted that Richard Lambert be appointed as our third Federation delegate. Moved: Secretary Seconded: Treasurer.

REPORTS FROM COUNCILLORS

Written reports have previously been requested from Councillors. Any received will be distributed with the minutes.

FEDERATION OF WILLOUGHBY PROGRESS ASSOCIATIONS

Meeting for all delegates held on 8 August via ZOOM. The Secretary, the Treasurer and Richard Lambert attended the meeting. Matters covered included.

Have Your Say: CWWPA worked with other associations raising concerns to Council about a number of aspects of the Have Your Say approach. This included inconsistencies in the way responses were reported to Council (website responses not fully reported compared to email submissions). Inconsistencies in the format of survey depending on who had constructed them. The overconstructed nature of the online surveys. Council responded that they have initiated a review of Have Your Say.

Proposal to extend Chatswood Mall: Councillors determined to NOTE the Officer's recommendation. We then received a detailed report from the Council officer advising that there is no intention to pursue this project.

Advertising of development proposals: FWPA made a number of suggestions regarding how

this process could be improved. In particular we raised with Council the fact that they did not have an effective "Planning Alerts" system to advise residents of nearby developments. This led to Council talking to the "Planning Alerts" public system and making changes so that Willoughby's developments could be alerted. The Federation will continue to pursue a number of other suggestions.

Chatswood Transport Interchange: FWPA supported CWWPA motion that FWPAAs write to Council and the Premier/Local member requesting:

1. Details of the plans they are progressing to resolve operational deficiencies at the Chatswood Transport Interchange.
2. The anticipated capacity and completion date for an upgraded interchange

It is generally agreed that the Chatswood Transport Interchange has exceeded its operational capacity. This has led to many buses needing to terminate on Victoria Ave. These arrangements are problematic for bus customers and bus companies. The current Transport Interchange was largely self-funding. The State Government sold land with planning approvals to developers for high rise construction. The proceeds were used to fund the Interchange. A similar approach can be taken to resolve the current and future transport interchange needs of the city.

Chatswood Eastside Progress Association: CEPA advised that after a year's search they still do not have a President or Secretary and are in breach of Dept. of Fair Trading regulations. It was pointed out that the Dept. is not insisting on full compliance during COVID. CEPA is assuming that he will have to fold. This raised the question again as to how households currently in the CEPA area would be serviced by PAs going forward. We advised that CEPA members are more than welcome to join CWWPA as Associate members.

GOVERNANCE

Mayoral Minute: seeking to have Local Government represented on the National Cabinet.

Councillor pay packet: Each year, the Local Government Remuneration Tribunal (the Tribunal) may determine the annual fee payable to a mayor and councillor under section 241 of the *Local Government Act 1993* (the Act). The fee is scaled according to the category a council falls within and the category can be determined at least once every three years under section 239 of the Act. This report presents the results of a recent reclassification of Willoughby Council and seeks to amend the fees paid to Councillors accordingly.

In the 2018 and 2019, the Tribunal's *Annual Report and Determination*, Willoughby City Council was categorised as a "Metropolitan Small" and had sought to be re-categorised to "Metropolitan Medium" due to the scale of operations, businesses, regional significance of its centres and high percentage of non-resident visitors workers and resident population.

In January 2020, Willoughby City Council again sought to be re-categorised as "Metropolitan Medium" with a focus on non-resident workers to be included in the population. The submission resulted with the Tribunal reviewing non-resident working populations across all metropolitan councils. The Tribunal came to the conclusion that there was a strong case to recognise the impact on councils of serving significant numbers of non-resident workers. The criteria now provides councils with a non-resident working population of 50,000 or above to move to another category if their combined resident and non-resident working population exceeds the minimum population threshold. The criteria for Metropolitan Medium has been amended as follows:

Metropolitan Medium

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.

As a result, in the June 2020 Tribunal's *Annual Report and Determination*, Willoughby City Council was categorised as a "Metropolitan Medium".

The fees set for the 2020/2021 period will be set as per the revised "Metropolitan Medium" category rather than the general 2.5% increase consistent with the Government's policy on wages and is set out in the below table:

	Metropolitan Small Category 019/2020 Fees	Metropolitan Medium Category 020/2021
Councillor annual fee	20,280	25,790
Mayor additional fee	44,230.	68,530

A range for fees in each category is stipulated each year by the Tribunal. Within this fee range, Willoughby City Council has previously adopted the maximum fee for both the office of Mayor and Councillor. Given the significant duties of these offices and the complexity, scale and breadth of the council, maximum fees are also proposed for 2020/21 in the "Metropolitan Medium" category:

Metropolitan Medium Category		
	Minimum	Maximum
Councillor Annual Fee	\$13,820	\$25,790
Mayor Additional Fee	\$29,360	\$68,530

The determination is publicly available at <https://www.rentribunals.nsw.gov.au/local-government/current-lgrt-determinations>.

COUNCILLORS RESOLVED TO PAY THEMSELVES THE MAXIMUM ALLOWABLE FEES.

As Willoughby Council now only meets 10 times a year, should Councillors be expecting the maximum pay compared to past years where Councillors were required to put in a lot more time and effort ?

MAJOR LEGISLATION CHANGES

PLANNING PANELS REFORMS

HOW PLANNING PANELS WORK: The NSW Government has introduced reforms to how Planning Panels work. BPN is of the opinion that many of these reforms are not acceptable. Follow the link for a summary of the changes together with some of BPN's concerns.

https://www.betterplanningnetwork.org.au/planning_panels_reforms

DEVELOPER INFRASTRUCTURE CONTRIBUTIONS: The NSW Government has introduced amendments to the payment of Infrastructure Contributions. Follow the link for a summary of the changes together with some of BPN's concerns.

https://www.betterplanningnetwork.org.au/developer_infrastructure_contributions

HOW TO FIND MAJOR PROJECTS AND PLANNING PROPOSALS: As a result of BPN raising difficulties members had finding information on the Department of Planning, Industry and Environment website, the NSW Government has produced a guide on how to find developments in the fast track assessment scheme on the Department of Planning, Industry and Environment (DPIE) website.

https://www.betterplanningnetwork.org.au/how_to_find_major_projects_and_planning_proposals

Infrastructure contributions: Council has prepared a submission on the State Government's Infrastructure Contributions Reform Package to be forwarded to NSW Department of Planning, Industry and Environment ('DPIE'). Basically this covers the old s.94 developer contributions, voluntary planning agreements and the like. A key plank in Council's submission is further arguing the case for "value capture" contributions by developers. This is where the developer and Council share the profits generated by up-zoning land.

HERITAGE

9 Centennial: We received the following information from a local resident:

Some of you may have received an email this week from Council's re Willoughby Local Planning Panel (WLPP) re the meeting on Tuesday 28 July 2:50pm which will be considering the 9 Centennial Av subdivision proposal DA (link follows).

I am planning to attend and would welcome any who would like to join me. At present I am not planning to speak. My personal view is that considerable efforts have been made to achieve a sympathetic subdivision. Perhaps, like me, you would have preferred an outcome where this historic home and its entire curtilage was acquired on behalf of the community for educational and community use. Sadly, neither Council nor the Dept. Education were inclined to do so. Nevertheless, once restored, that possibility for the home is still not extinguished. However, in lieu of that ideal and after the many years of such a long and fraught struggle to preserve the heritage building, this outcome seems an acceptable compromise.

A significant continuing concern is that there appears to be no time limit or mandate for the restoration of the heritage building. The summary below states: "*conservation works, alterations and additions will be subject to a separate DA*". I will be making further enquiries re this aspect and it may be necessary to address the Panel on this.

I have extracted the sketch of how the streetscape will appear following the proposed development as well as an extract of conclusions at the end of the substantial "Statement of Heritage Impact" document, (which is a worthwhile read).

Notification (Category A/B) – Subdivision of one lot into two lots, construction of an attached dual occupancy, landscaping and associated works.

Link to documents

<https://eplanning.willoughby.nsw.gov.au/Pages/XC.Track/SearchApplication.aspx?id=495433>

If you feel you would like to address the panel the notification states you must register by 12 noon 27 July: Should you wish to listen or address the Panel on this application use this link:

<https://willoughby.lgsoftwaresolutions.com.au/CPR/PublicRegisters.aspx?TypeID=36>

Thank you once again for your tireless efforts. The ongoing preservation of this home is a great outcome.

EXTRACTED FROM "Statement of Heritage Impact"

9.0 Conclusion and recommendations

In summary, the proposed subdivision and proposed new dwellings at No. 9 Centennial Avenue, Chatswood, are considered acceptable from a heritage point of view.

The proposed subdivision and new development have been carefully considered and developed in consultation and with input from Council.

The proposed subdivision has been designed to provide as much open space around the buildings and curtilage to the item as possible.

The proposed removal of the garage and laundry additions and new access handle from Jenkins Street will have no adverse impact on the item.

The primary form and original details of the building will be retained and will continue to be a visible feature along Centennial Avenue and Jenkins Street.

The proposed new vehicular and pedestrian access from Centennial Avenue will have no adverse impact on the item. The street frontages will be improved and new, appropriate fencing and path to the item are proposed. The driveways will open up and improve views to and appreciation of the item and will also improve and enhance the entry to the item.

Whilst some trees and plantings are proposed to be removed from the site, new landscaping with replacement trees and plantings will also be provided with a garden setting for the existing and new buildings.

The proposed new dwellings have been setback from the Centennial Avenue frontage and appropriately align with the neighbouring residential development to the west. The setback and alignment highlights the existing item and its corner setting.

The new dwellings have been designed to complement the streetscape and do not mimic or detract from the item. The building form, height and scale have been reduced and walls and roof have been articulated to reduce the overall bulk and scale of the development. The new dwellings are contemporary in character, however, also incorporate complementary and appropriate materials and colours.

The building and site have been neglected for a number of years, so overall the works are considered to be positive and will provide incentive for the repair and use of the existing item so that it can continue to be a historic and aesthetic feature in the area (conservation works, alterations and additions will be subject to a separate DA).

The proposed subdivision and new dwellings will have no adverse impact on Chatswood Public School or any other items in the street. The subdivided site, access handle and new dwellings are setback and distanced from the other items in Centennial Avenue and highly significant School buildings and elements which largely address the Pacific Highway.

Overall any potential adverse impacts are also reduced by the retention and improvement of item, site garden and open areas, retention and provision of appropriate fencing also site and street trees and plantings.

On this basis, Council should have no hesitation in approving the proposed works on heritage grounds.

ENVIRONMENT & OPEN SPACE

Proposal to extend Chatswood Mall: A misguided proposal by a couple of residents to extend the Victoria St Mall to Archer St has been kiboshed by Councillors. This idea surfaces every decade or so. A report to the last Council meeting revealed that the budget needed to extend the Mall would be of the order of **\$37 million**. The footnote to the report was the need to create a "CBD orbital by-pass" (referred to as "associated works"). No budget has been indicated for such a by-pass nor where it would be built. **It is highly likely that the budget required for such a by-pass would be exorbitant.**

Due to the timing of the Council meeting and based on previous resolutions of the Association we wrote to Councillors prior to the meeting requesting that:

"No further work or expenditure be undertaken on the proposal to extend the Chatswood Mall further down Victoria Avenue until an investigation and report (including a budget) is completed and presented for the development of a CBD orbital by-pass."

At the meeting Councillors voted unanimously to 'Note' the council officer's report and recommendation. This effectively takes the proposal 'off the table' as no further work on it by Council officers has been authorised. The Council officer wrote to us advising that there is not an intention to further consider the extension of the mall at this stage. Given the importance of the Chatswood CBD to all areas of the Willoughby local area, please feel free to share this information with your members.

CWWPA was supported on this campaign by the Federation of Willoughby Progress Associations (FWPAs)

OH Reid Master Plan: The draft master plan is NOW available for viewing and comment on Willoughby Council's 'Have your Say' webpage –

<https://www.haveyoursaywilloughby.com.au/o-h-reid-reserve>

After strong opposition to floodlights being installed at OH Reid Reserve, Council established a Citizens Panel (July/Sept 2019) to seek resident input into an overall Master Plan for OH Reid Reserve including the issue of floodlights.

ACTION for Residents –

Provide your feedback on the plan via the Report Survey by;

1. Access the Willoughby Council's 'Have Your Say' Page – <https://www.haveyoursaywilloughby.com.au>
2. Scroll down and click on "OH Reid Reserve Draft Master Plan" – <https://www.haveyoursaywilloughby.com.au/o-h-reid-reserve>
3. Register – to access the survey
4. Download the Draft Master Plan for your review – note it is only one page and is located in the "Document Library" near the bottom of the far right column. (a copy is also attached)
(Please note in the wording in the draft Master Plan states – "*Floodlights will not be considered for the OH Reid Oval*")
5. Complete the survey and Submit

(If you wish to provide additional comments on the proposal the best way is to send these by email to: email@willoughby.nsw.gov.au).

Note: Feedback must be provided by – **Wednesday 26 August 2020**

We understand, that the survey feedback from residents will then be reviewed and Council will endorse a final version of the plan later this year.

Please feel free to also comment on other issues in your feedback as there were some suggestions raised in the Citizens Panel report that have not been supported by Council and included in the Draft Master Plan. (e.g.: fencing around the play area, the installation of workout equipment etc.)

Thanks for your involvement and support for OH Reid Reserve, keeping it – "Sports, Family, Dog and Wildlife Friendly".

CROWNLANDS REVIEW:



The draft State Strategic Plan identifies four key priority areas to enable the use of Crown land to evolve and meet changing community needs.

The draft plan identifies outcomes for each of these priority areas, as well as short, medium and long term timeframes from 2020 through to 2030.

A range of initiatives to support the delivery of the outcomes are also identified in the draft plan. These include:

- making more of our information available and transparent
- standardising leasing and licensing for common activities
- engaging and supporting a new generation of Crown land managers.

Supporting documents

- [Draft State Strategic Plan: A Vision for Crown land](#)

Have your say

Feedback on the draft State Strategic Plan for Crown land can be provided until **midnight Thursday 20 August 2020** using any of the following options.

Please make sure you specify your privacy preference when making a submission.

Online submission – Use our [online submission tool](#) to have your say now.

Mail: PO Box 2155, DANGAR NSW 2309

Please quote the reference **SSP Crown Land** and ensure your correspondence is posted in time to be received by the department prior to the closing date.

Email: cl.enquiries@crownland.nsw.gov.au

Important: Please note that all submissions will be published on the department's website unless marked as 'confidential'.

Coolaroo reserve action plan: Reserve Action Plans list the practical actions for individual bushland reserves within the Willoughby Local Government Area. They provide detailed site specific information including proposed management actions, maps of the reserves, reserve profile, statement of significance, reserve impacts, wildlife habitat issues, achievements and a native plant species list.

The key actions in the draft *Coolaroo Reserve Action Plan 2020* include the removal of landscape encroachments, installation of signage and bush regeneration. The draft Action Plan was exhibited on Council's "Have Your Say" webpage, letters distributed to approximately 496 surrounding properties and signage located at Coolaroo Reserve. The Natural Heritage Bushland Advisory Committee was also consulted via on site meetings and at committee meetings.

A total of 16 responses were received during this period, eleven via Have Your Say and five by email, fifteen of these provided submissions.

Chatswood Golf Club: No further information to hand.

TRAFFIC & TRANSPORT

Integrated Transport Strategy: The Council papers for the 10th August includes the responses to submissions report with recommendation that the strategy be adopted.

Westfield free parking: Westfield has introduced 4 hours free parking (up from 3 hours). To receive the fours free you must register your vehicle registration with Westfield. To do this you need to install the Westfield Plus (+) app on your phone.) See <https://support.westfield.com.au/hc/en-us/categories/360002581332-Westfield-Plus-AU> for full details. If you do not register for 4 hours free parking you will be restricted to 2 hours free.

The 3 hours free parking allowance at Chatswood Chase has not changed

OH Reid access traffic calming proposals: The Traffic Committee Agenda for the 19th August includes the submissions reports and proposed changes to traffic management in the area.

The Officer's recommendations are:

- Approve The Fairway & Reid Drive Local Area Traffic Management Plan.
- Note *The Fairway & Reid Drive Traffic Investigation Report* and the *Stakeholder and Community Consultation Report*.
- Note that there is **local community opposition** to the implementation of slow points in The Fairway.
- Note that there **is no funding** for the detailed design and implementation of the Local Area Traffic Management Plan in 2020/21.
- Note that the performance of the Local Area Traffic Management Plan will be reviewed 12 months after its implementation.

The traffic survey found that traffic volumes on The Fairway and Reid Drive are low and that traffic travels at or below the 50 km/h posted speed limit.

Council received a total of 25 submissions. The breakdown of the support and opposition to the proposed key treatments are provided below:

No.	Proposed Treatment	Support	Oppose
1	Slow Points in The Fairway in 2 locations.	10	15
2	Crash Safety Barriers	6	19
3	No Parking 8 am – 4 pm Saturday and Sunday restriction on Reid Drive	11	14
4	Intersection Give way and Stop control	24	1
5	Pedestrian signs, guideposts; 'No Parking' restrictions at the cul-de-sac and street lighting enhancements	25	0

Based on the stakeholder and community consultation feedback the following changes were made to the draft LATM Plan:

- The implementation of slow points in The Fairway in temporary materials for a trial period of 12 months to provide an indication of their benefits to reduce travel speed and impacts on local residents.
- Install two No Through Road signs in Reid Drive at the intersection with The Fairway.
- Installation of timber bollards to delineate curve sections of Reid Drive between the Oval car park and The Fairway intersection in place of the crash safety barriers.
- Installation of No Parking 8 am – 4 pm Saturday and Sunday restriction on the western side of Reid Drive for its full length from Cul-de-sac to the Oval car park entrance to maintain two traffic lanes enabling safe access for emergency vehicles during weekend sport periods|

Metro dive site: The following motion was sent as resolved - In 2018 the Preferred Infrastructure Report (PIR) identified that Sydney Metro City and Southwest project was to minimise the impact of the closure of Nelson Street "A new shared path across the railway at Mowbray Road via the provision of a new bridge north of the existing road bridge." This issue was also discussed at the Traffic Committee Meeting of Willoughby City Council on 15 August 2018 where the minutes show "The Local Traffic Committee was informed that Sydney Metro will be installing a new shared path across the rail corridor in the vicinity of the existing Mowbray Road bridge."

Can you provide an update as to when this new shared path bridge will be installed?

Sydney Metro replied: Thanks for your email. Sydney Metro is currently reviewing the need and opportunities for a pedestrian and cycle connection across the rail corridor to replace the Nelson Street Bridge, as required under the Chatswood to Sydenham Conditions of Approval.

We will be able to provide more information on proposed options for the area when this review is completed.

The proposal for the link from Frank Channon Walk to Mowbray Rd is also contained in the Bicycle Path plan going to the Traffic Committee on the 19th August.

An associated matter is the proposal to link Frank Channon Walk with Nelson St. This will require:

- A two-way bicycle path from the end of Frank Channon Walk into the head of the Nelson Street cul-de-sac;

- No Stopping regulatory restrictions in Nelson Street at the cul-de-sac; and
- Pedestrian and cyclist warning signs in Nelson Street and Frank Channon walk.

Chatswood Transport Interchange: We received the following from Councillor Saville – I wish to draw council's attention, yet again, to the inadequacy of the Chatswood bus Interchange in Chatswood.

I realise that during the pandemic bus that the number of passengers travelling by bus may have reduced, but we should think and plan more strategically for the longer term benefit of local & regional residents.

Over many years, including during 2017, many community members, progress associations and the chamber of commerce have approached council and the local member, now Premier, Ms Berejiklian to improve the functionality of the bus Interchange.

Despite on-going and substantial community effort, and obvious need to improve the functionality of the bus Interchange, disappointingly, no action or improvements have occurred. The Interchange remains inadequate, particularly when claims are made that Chatswood is a destination and CBD.

Both council and state government plans predict considerable population increases to the WCC LGA, most in the Chatswood CBD yet the bus Interchange remains inadequate to cope.

Given plans for higher density residential apartments, increased populations and increased capacity at local schools, how will the current bus Interchange and services meet the anticipated demand without totally re-design of the Chatswood bus Interchange?

Band aid solutions have not met community needs and indeed, have created further difficulties. To accommodate increased bus services, the western side of Victoria Avenue is now lined with bus stops.

I again alert you to the fact that many elderly and/or disabled residents experience extreme difficulty accessing the bus stops on the western side of the station. For example, elderly and/or disabled resident carrying shopping from Chatswood CBD have to walk from the Mall, through the Interchange (where elevators frequently malfunction) and walk any distance along the western end of Victoria Avenue to wait for a bus. Bus shelters along this section of Victoria Ave because bus stops were not envisaged went building approvals were approved, hence there is totally inadequate weather protection in this precinct. Is this really the best our council and state government can provide for our elderly and/or disabled residents?

Can we not endeavour to provide them with functional bus stops? Further, visitors to Chatswood have complained to me that they cannot find the Chatswood bus Interchange, so signage also requires improvement.

There are examples of more functional bus stations to better meet the needs of passengers may be found elsewhere, for example, Bondi Interchange.

Please inform me what council and the state government intends to do to improve the situation outlined above?

Please refer to the motion earlier in agenda that CWWPA successfully put to the FWPA.
Allure café parking: A petition from the Head Petitioner, the owners of Allure Café & Co, containing 67 petitions has been lodged with Council. The petitioners are seeking three parking spots on Freeman Road be allocated a 15-minute parking time from 6:30am to 6:30pm Monday to Friday.

BACKGROUND

The petition is submitted on the basis that it will allow residents to have quick parking and customers to have better access to cafes and restaurants on the corner of Freeman Road and Pacific Highway.

DISCUSSION

A copy of the petition has been distributed to Councillors electronically and via Council's portal. Members of the public may inspect a copy of the petition at Council offices.

OFFICER'S RECOMMENDATION

That Council receive and note the petition seeking that the three parking spots on Freeman Road be amended to 15-minute parking time from 6:30am to 6:30pm Monday to Friday and refer it to the Planning & Infrastructure Director for consideration.

CONCLUSION

The petition is presented for consideration by Council.

This matter was being considered by the Traffic Committee on 19th August. The Officer's recommendation is that Council approve the installation of ¼P (15 minutes) and ½P (30 minutes) 6:30am to 6:00pm Monday to Sunday on Freeman Road, north side of the road, adjacent to property 666 Pacific Highway, Chatswood, west of the Pacific Highway.

Privatisation of bus services: Clr. Saville has given notice of the following motion to Council: That, in support of reliable and customer focused bus service provision: Willoughby City Council write to the Minister for Transport and Roads to seek a meeting with Mayor and Chief Executive Officer to discuss the privatisation of State Transit Authority and the impact to on time running, bus stops and bus routes in Willoughby Local Government Area

Request a written guarantee from the Minister for Transport and Roads that:

- On time running will remain at or better than the current rate of 95 percentage
- There will be no reduction in the number or movement of bus stops without a formal public consultation process
- There will be no changes to existing bus routes without a formal public consultation process

The motion was put to Council and carried.

Disabled parking scheme for Spring St: The following recommendations are going to the Traffic Committee. The Plan includes the following proposed changes to the existing parking along Spring Street:

- Retain two disabled parking spaces on the west side of Spring Street, north of Albeit Avenue and increase the size of the existing disabled parking spaces.
- Provide a new disabled parking space on the west side of Spring Street, opposite Spring
- Place and increase the size of the existing disabled parking spaces.
- Provide a new single disabled parking space on the east side of Spring Street, north of Albert Avenue.
- Provide kerb ramps, separation areas, regulatory signs, pavement markings and posts to suit the new arrangement.

The proposed Plan will result in a loss of approximately 4 timed parking spaces and 3 unrestricted motor cycle parking spaces in Spring Street.

DEVELOPMENT

Planning alerts: There is a state-wide system called Planning Alerts (planningalerts.org.au). If you subscribe to the system (which is free) you can receive alerts about planning proposals in your area. The planning alerts system digitally “scrape” information from Council and State government planning systems and send you an email when it discovers a proposal near you.

Recently Willoughby Council changed its computer systems. At that point planning alerts for our area stopped working. This issue was raised at the Federation and CWWPA worked with other Associations to lobby Council to get the matter resolved.

Council interacted with the planning alerts people who responded:

Thanks for getting in touch and letting us know!

We had to make some changes at our end to handle the changes you made to your site but that's all done and things are working again. See for example <https://www.planningalerts.org.au/authorities/willoughby/applications>

Please don't hesitate to get in touch if you have any questions.

Chatswood Education Precinct: No further information to hand.

GENERAL BUSINESS

Newsletter: We now have a volunteer now for the distribution of the newsletter. Watch this space..

Reimbursement for software: For many years our Secretary in preparing our agendas and website material has used free software to convert .pdf files to Word files. He reports that such software has become increasingly restrictive (size of files, number conversions per day etc.). He has taken the decision to licence the Adobe Acrobat Reader to perform these tasks. The current licence fee is \$30.00 per annum. The Secretary is seeking a 50% reimbursement.

Move that: The Secretary be reimbursed 50% of the licence fees for **Adobe Acrobat Reader (full annual fee being \$30)**. Moved: President. Seconded: Treasurer. Adopted.

It should also be noted that for a number of years the Secretary has paid for our annual **domain name hosting fee**. This has cost \$24.00 per annum. The Secretary is not seeking retrospective payment for this. However, the Secretary believes that from a governance perspective the payment for this service should be made by CWWPA to assure a sound financial trail.

Move that: Going forward the annual CWWPA domain name service be paid directly by the Association. Moved: President. Seconded: Treasurer. Adopted.

Currently we are also exploring the opportunity for the Association to hold meetings by **ZOOM**. This may involve the need to take out a paid subscription. The current minimum annual subscription for ZOOM is \$20.99 per month. This was subsequently endorsed by the Committee.

Affordable Housing Strategy: Responses to submissions and recommendation that the strategy be adopted,

Nuclear war: Citing COVID-19 and the need for international co-operation, Cllr. Saville is asking Council to remind our national leaders to ratify and sign the United Nations Treaty on the Prohibition of Nuclear Weapons (2017) without delay.

Officer's comment: Council's Nuclear Free Policy was adopted on 12 August 2002. On 26 June 2017 the Notice of Motion tabled by Councillor Saville 'UN Negotiations to Outlaw Nuclear Weapons' lapsed for want of a seconder.

Background provided by Councillor

The COVID-19 pandemic starkly demonstrates the urgent need for greater international cooperation to address all major threats to the health and welfare of mankind. Of paramount importance is the threat posed by nuclear

In any instance of a nuclear detonation, the council including the Mayor and Councillors will be among the first leaders required to coordinate local responses and guide the community.

We acknowledge the victims and survivors of the atomic bombings of Hiroshima and Nagasaki, and the upcoming 75th anniversaries of these attacks on 6th and 9th August 2020. To commemorate these anniversaries, our council joins with other Councils across Australia and the world, including City of Sydney, and endorses the International Campaign to Abolish Nuclear Weapons 'Cities Appeal'.

The intent of the motion is aligned and consistent with Willoughby Council's previous nuclear free resolution, with sustainability and resilient cities statements and policies.

The motion was put to Council and LOST

Correspondence OUT/IN – handled in Agenda.

Our next scheduled meeting is Thursday 17th September 2020 although this has now been rescheduled to the 24th of September as a ZOOM determinative meeting